

# Ballot Tracking Form

## **Before Election Day**

Clerk confirms the number of sealed ballot packs prepared for delivery to the polling place.

Sealed packs of ballots: \_\_\_\_\_ @ 50 ballots per pack  
 Sealed packs of ExpressVote ballot cards: \_\_\_\_\_ @ 25 ballots cards per pack

## **Before polls open**

Two judges count sealed ballot packs delivered to polling place and confirm it matches the numbers above. If it doesn't, contact clerk and record in the Incident Log.

Sealed packs of ballots: \_\_\_\_\_ @ 50 ballots per pack  
 Sealed packs of ExpressVote ballot cards: \_\_\_\_\_ @ 25 ballots cards per pack

\_\_\_\_\_  
**Election Judge Signature**

\_\_\_\_\_  
**Election Judge Signature**

## **Recording opened ballot packs**

Each time a pack is opened, two judges must hand count ballots and record the number below. Only open packages as needed.

Full Ballot	Pack#	# of ballots	Pack#	# of ballots	Pack#	# of ballots
	1		16		31	
	2		17		32	
	3		18		33	
	4		19		34	
	5		20		35	
	6		21		36	
	7		22		37	
	8		23		38	
	9		24		39	
	10		25		40	
	11		26		41	
	12		27		42	
	13		28		43	
	14		29		44	
	15		30		45	

Ballot Cards	Pack #	# of ballots
	1	
	2	
	3	
	4	
	5	
	6	

## **After polls close**

Completed by two judges from any party. Record the number of unused unopened ballot packages on the precinct summary statement, as well as the number of unused "loose" ballots not in packages. Provide an explanation for any discrepancies in the Incident Log.

\_\_\_\_\_  
**Election Judge Signature**

\_\_\_\_\_  
**Election Judge Signature**